STATE OF MICHIGAN

DEPARTMENT OF MANAGEMENT AND BUDGET, JANET E. PHIPPS, Director



OFFICE OF RETIREMENT SERVICES

JUDGES RETIREMENT SYSTEM PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM STATE EMPLOYEES RETIREMENT SYSTEM STATE POLICE RETIREMENT SYSTEM PO Box 30171, Lansing, MI 48909-7671

Telephone: 517-322-5103 Outside Lansing: 800-381-5111

http://www.state.mi.us/dmb/ors/



Public School Employees' Application to Purchase Credit for Maternity, Paternity or Child Rearing Time

Part 1: To be completed by applicant. Please type or print all information.

Attach photocopy of child(ren)'s birth certificate(s) or final adoption papers.

NAME (Last, First, M.I.)	SOCIAL SECURITY NUMBER*	
ADDRESS	TELEPHONE (
CITY, STATE, ZIP	ANTICIPATED RETIREMENT DATE, IF KNOWN	
PREVIOUS NAMES USED DURING MPSERS EMPLOYMENT, IF ANY	DATE OF BIRTH	
1. 2.		
Certify below the approximate beginning and ending dates you separate of Michigan Public School or out-of-system public educational service rearing purposes for which you are applying to purchase credit. If appthan three periods, complete a second application.	for maternity, paternity or child	
FIRST SEPARATION/REDUCTION OF HOURS		
SCHOOL AGENCY YOU SEPARATED/REDUCED HOURS FROM	DATE SEPARATED/HOURS REDUCED	
SCHOOL AGENCY WHERE YOU RESUMED EMPLOYMENT	DATE RETURNED/RESTORED HOURS	
SECOND SEPARATION/REDUCTION OF HOURS		
SCHOOL AGENCY YOU SEPARATED/REDUCED HOURS FROM	DATE SEPARATED/HOURS REDUCED	
SCHOOL AGENCY WHERE YOU RESUMED EMPLOYMENT	DATE RETURNED/RESTORED HOURS	
THIRD SEPARATION/REDUCTION OF HOURS		
SCHOOL AGENCY YOU SEPARATED/REDUCED HOURS FROM	DATE SEPARATED/HOURS REDUCED	
SCHOOL AGENCY WHERE YOU RESUMED EMPLOYMENT	DATE RETURNED/RESTORED HOURS	
Did you work – other than for a Michigan Public School or out-of-system pub 20 hours per week during the time period(s) certified above?	lic educational agency – more than	
No. Do not complete the Other Intervening Employment Section on P	age 2.	
Yes. You must complete the Other Intervening Employment Section of	on Page 2.	
SIGNATURE	DATE	

School Fiscal Year Worked Number of Weeks Other Intervening Employment Complete this section only if you worked more July 1, 19_____ to June 30, 19____... than 20 hours per week during the period(s) you certified on Page 1. List the school fiscal July 1, 19 to June 30, 19 ... Weeks years in which the work occurred and the July 1, 19_____ to June 30, 19_____ Weeks approximate number of weeks you performed other intervening employment of more than 20 July 1, 19_____ to June 30, 19_____... Weeks hours per week. Do not include intervening work you performed for either a Michigan July 1, 19_____ to June 30, 19_____ Weeks public school or an out-of-system public July 1, 19_____ to June 30, 19____... Weeks educational agency. Part 2: Educational Agency Certification Please list date(s) applicant separated or reduced hours from this agency and, if applicable, date(s) applicant returned. SOURCE DOCUMENT (CHECK ONE) CERTIFYING EDUCATIONAL AGENCY PAYROLL RECORDS PERSONNEL RECORDS OTHER (SPECIFY) DATE LEFT DATE RETURNED DATE LEFT DATE RETURNED DATE LEFT DATE RETURNED I certify that the above statements are true to the best of my knowledge and belief. SIGNATURE AND TITLE DATE STREET ADDRESS, CITY, STATE, ZIP TELEPHONE SOURCE DOCUMENT (CHECK ONE) CERTIFYING EDUCATIONAL AGENCY PAYROLL RECORDS PERSONNEL RECORDS OTHER (SPECIFY) DATE LEFT DATE RETURNED DATE LEFT DATE RETURNED DATE LEFT DATE RETURNED I certify that the above statements are true to the best of my knowledge and belief. SIGNATURE AND TITLE DATE STREET ADDRESS, CITY, STATE, ZIP TELEPHONE SOURCE DOCUMENT (CHECK ONE) CERTIFYING EDUCATIONAL AGENCY PAYROLL RECORDS PERSONNEL RECORDS OTHER (SPECIFY) DATE LEFT DATE RETURNED DATE LEFT DATE RETURNED DATE LEFT DATE RETURNED I certify that the above statements are true to the best of my knowledge and belief. SIGNATURE AND TITLE DATE

A person who, with intent to deceive, makes a false statement in a report or record required under this Retirement System or who, with intent to deceive, violates this act or a rule promulgated under this act is guilty of a misdemeanor punishable by imprisonment of not more than 90 days or a fine of not more than \$500 or both. (1980 P.A. 300, as amended, Section 105.)

TELEPHONE

STREET ADDRESS, CITY, STATE, ZIP



Governor

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Public School Employees' Application to Purchase Credit for Maternity, Paternity or Child Rearing Time

A member may purchase up to five years of credit for the time period(s) he or she separated from, or reduced hours of, employment during Michigan Public School Employees Retirement System (MPSERS) service or out-of-system public educational service for maternity, paternity, or child rearing, under certain conditions. Buy-in credit is included in a member's total years of service credit. Service

credit is used to compute your pension amount. Buy-in credit adds to your total years of service credit and can increase your pension and/or help you qualify for a pension earlier than otherwise possible. If you have questions after reading the information on this application, please contact the Office of Retirement Services (ORS) at 322-5103 in the Lansing area, or toll-free at 800-381-5111.

INSTRUCTIONS

To apply for maternity, paternity or child rearing time credit, complete Part 1 of this application and have the appropriate school official complete Part 2. Submit the completed

application and photocopies of your child(ren)'s birth certificate(s) or final adoption papers to ORS at the above address. Retain Pages A and B for your records.

ELIGIBILITY REQUIREMENTS

You are eligible to buy this credit if a separation or reduction of hours occurred during your Michigan Public School Employees Retirement System (MPSERS) service or out-of-system public educational service.

If you had other intervening employment during your period(s) of separation or reduction of hours, you may purchase credit for the time you worked 20 hours or less per week. Intervening intermittent employment for an educational agency under this Retirement System, the State Employees Retirement System or an out-of-system public educational agency is not considered other intervening employment.

An employee/employer relationship with an educational agency under the Michigan Public School Employees Retirement System must be in effect at the time of

purchase. You must make payment before you retire or terminate employment.

As a Retirement System member, you may purchase this credit at any time. Your purchased credit is recognized when you have completed a minimum of 10.0 years of service credit with this Retirement System. You cannot use purchased credit to satisfy the 10year minimum service credit requirement to vest. Member Investment Plan (MIP) participants, who can retire with a minimum of five years of service credit after age 60 under certain circumstances, cannot use purchased credit to reach that minimum. If you terminate employment before the date you can begin receiving a pension, the payment will be refunded upon request. Complete information about service credit purchases and pension requirements is in the Retirement Guidelines booklet available from ORS.

APPLICATION DUE DATE

The date your application is received may affect your cost. Application should be made early to allow Retirement staff adequate processing time. The application should be received in the Retirement Office no later than

June 1 for you to make payment during the current school year ending June 30. Allow four to six weeks for the billing process. If you apply and receive a billing statement, you are not obligated to make payment.

COST

Your cost to purchase each year of maternity, paternity or child rearing time credit is a percentage of your last school fiscal year's (July 1 through June 30) compensation earned in a Michigan public school. If you earned more in a previous year, the highest previous year's earnings will be used to figure the cost. If you are a part-time employee, your earnings will be equated to full time. The school fiscal year compensation from Michigan used to compute your cost is not to exceed your final average compensation, which is determined at the time of retirement. You may make payments equal to one or more full years and/or a fraction of a year.

Please refer to the **Variable Percentage Buy- in Table** below for specific percentage rates.
As required by law, the Retirement Board determines the rate charged. The rate is based

on your age as of July 1 of the school fiscal year in which the purchase is made. The payment is computed to fund the additional benefits provided by the buy-in credit. If you buy credit at a younger age, the cost will be less because your payment will have a longer investment period to fulfill the funding requirement. Likewise, the higher charge at an older age results from a shorter investment period to fulfill the requirement.

To estimate your cost for one year of credit, use the following formula. To estimate your total cost, multiply the cost for one year by the total years eligible to purchase.

Michigan Public School Compensation x Percentage Rate

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Cost for One Year

Variable Percentage Buy-In Table Effective July 1, 1999			
Age at Purchase	Percentage Rate	Age at Purchase	Percentage Rate
Up to 25	9.0%	43	13.9%
26	9.2%	44	14.2%
27	9.4%	45	14.5%
28	9.6%	46	14.8%
29	9.8%	47	15.1%
30	10.0%	48	15.4%
31	10.3%	49	15.7%
32	10.6%	50	16.0%
33	10.9%	51	16.2%
34	11.2%	52	16.4%
35	11.5%	53	16.6%
36	11.8%	54	16.8%
37	12.1%	55	17.0%
38	12.4%	56	17.1%
39	12.7%	57	17.2%
40	13.0%	58	17.3%
41	13.3%	59	17.4%
42	13.6%	60 and older	17.5%

Note: The percentage rate for a Basic Plan member is 4% lower. These rates are subject to change.